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Dual Citizenship: 1) French Citizenship & Passport Holder (European Union)
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ACADEMIC PROFILE

Jan-Jun 2004: **Certificate in Management:** Concordia University, Canada (Completed)

Human Resources Management, Vendor Management & Customer Service,
Basics of E-Business, Organizational Behavior, Marketing 1, Accounting 1,
Business Communication, Motivation & Management, Computers in Business

Mar-Dec 2003: **Certificate in Purchasing & Inventory Control:** Concordia University, Canada (Completed)

Purchasing 1, Transportation & Logistics 1, Production & Inventory Management 1,
Principles of Management, Purchasing 2, Transportation 2 & Supply Chain Management,
Production & Inventory Management 2, Business Law, Quality Auditing, ISO 9000,
Intro to Managing Information Systems 1, HTML Programming 1, Database Applications 1

1989 - 1990: **Certificate in AutoCAD:** Outremont Education Center, Canada (Completed)

1985 - 1986: **Bachelor of Psychology:** Concordia University, Canada (21 Credits Completed)

1982 - 1984: **Social Science Diploma:** John Abbott College, Canada (Completed)

1978 - 1982: **High School Diploma:** MacDonald High School, Canada (Completed)

COMPUTER SKILLS

S.A.P (R3) – Purchasing Module, ORION, Exact P2P, MARIAN, Project Management Systems PM+, MAXIMO (procurement module), EPIX Systems, M.R.P. 1 & 2 (course theory), SAGE, Platinum (Procurement Tracking Systems), HTML programming, AutoCAD, Microsoft Office, AGIR, Team-Center, Moveit FTP

LANGUAGES

English & French (Written & Spoken)

AREAS OF PROFESSIONAL EXPERIENCE

- Supply Chain Management
- Negotiation & Supervision
- Multicultural Knowledge
- Engineering, Procurement & Construction
- Upstream Oil & Gas / Drilling / Workover
- Administration – Procurement Tracking Systems

LEYDENJAR TECHNOLOGIES B.V.: Strategic Technical Buyer (Eindhoven, Netherlands)

Dates: 1 September 2022 to date

- Managing the buying process for technical equipment, components and spare parts and materials for our lab/production in Eindhoven as well as in Leiden, in line with the specified costs and quality
- Translating business objectives into a successful purchasing strategy for parts/equipment
- Handling all technical purchases requests from across the organization.
- Building and maintaining supplier relationships and being responsible for contracts with suppliers while developing a technical supplier portfolio
- Negotiating on contracts, pricing, and terms with suppliers in which you also seek opportunities to make business savings
- Contacting suppliers to resolve any price, quality, delivery related issues
- Monitor market trends, and seek areas of opportunity and reduce costs where possible
- Assessing tenders and quotations from potential suppliers
- Deliver briefings, reports and updates if required
- Signaling changes that may affect the supply and demand of needed equipment and materials
- Keeping spare part safety stock up-to-date

SELF EMPLOYED: Real Estate Developer (Nakhon Ratchasima & Chonburi provinces, Thailand)

Dates: 25 February 2018 to 30 August 2022

GENERAL ELECTRIC POWER CONVERSION (GEPC): Project Sourcing Leader / Senior Buyer (Champignuelles, France)

Dates: 15 May 2017 to 23 February 2018 (short term fixed contract – 10 months).

General Electric is an American conglomerate founded in 1892 by the merger of part of Thomson-Houston Electric Company and Edison General Electric Company. General Electric Power Conversion (GEPC) A global company associated in sectors such as oil and gas, transportation, health care, renewable energy, aviation. GEPC Champignuelles, France designs, manufactures and produces bespoke electric motors for naval, nuclear, petrochemical and industrial applications.

Principal Responsibilities

- Participate in bid and contract reviews, commit to the procurement budget
- Monitor procurement activities from the design phase to the delivery and commissioning of equipment
- To be the main point of contact with the members of the project team
- Responsible for all procurement activities for the project in close connection with the group's purchasing strategies and policies.

Activities & Associated Responsibilities

- Participate in tender reviews, contracts on projects
- Identify the needs and elaborate the sourcing strategy, in coordination with the group sourcing policy
- Define adapted action plans and follow-up and day-to-day management of procurement activity
- Carry out consultation files, manage tenders and conduct supplier negotiations
- Rebuild the discrepancies detected and implement the actions to return to the objective cost
- Coordinate with supplier quality teams
- Ensure the technological monitoring (new materials, new processes, evolution of service)
- Ensure regular reporting of the progress of actions and status versus project objectives
- Maintaining a targeted, valued and nominated supplier base

SELF EMPLOYED: Real Estate Developer (Nakhon Ratchasima, Thailand)

Dates: 14 March 2015 to 12 May 2017

PERTAMINA: Supply Chain Manager (Jakarta, Indonesia & Algiers, Algeria)

Dates: 19 December 2013 to 16 December 2014

An Indonesian Oil & Gas Company acquisition of ConocoPhillips' Algerian assets in the Menzel Lejmat North Block 405a valued at \$ 1,700,000 USD. Scope includes the workover of existing wells completed in Phases 1, 2 & 3 oilfields and the Drilling of new oil and gas injector wells (Phase 4).

- Performed market research for OCTG, workover rigs, snubbing units, wellheads & christmas trees, linepipe
- Issue of RFQ Tender Documents to Suppliers
- Organize "Sealed Bid" Openings in line with Company Procedures
- Preparation of Commercial Bid Evaluations
- Assume the Role of Focal Point for all Bid Clarifications
- Negotiation of all Commercial issues with Successful Suppliers
- Collation of Commercial and Technical Evaluations and Preparation of Joint Recommendations
- Selection of Terms and Conditions of Sale
- Authorization and Issue of Purchase Orders to Approved Suppliers
- Develop a Field Expediting Strategy for "High Risk" Materials and Equipment
- Attending Project Progress Meetings
- Co-ordinate Field Expediting Activities
- Arranging Stage Payments in line with Agreed Purchase Order Milestones
- Clearance of any Blocked Invoices
- Timely Close Out of Purchase Orders
- Maintain an Auditable File of all relevant Purchasing Documents for each Purchase Order

NIGERDOCK Ltd: Lead Buyer (Lagos, Nigeria)

Dates: 24 June 2011 to 12 January 2013

A Nigerian Company sub-contracted by TOTAL E & P Nigeria to construct well-head platforms, bridges and living quarters for the OFON 2 project valued at \$ 370,000,000 USD. Moreover, a variety of New Equipment Purchases⁽¹⁾, Replacement of Existing Assets⁽²⁾, Facility Upgrades⁽³⁾ (CAPEX).

(1) Mobile, all terrain and overhead cranes, vertical & longitudinal saws, Forklifts, Painting & Welding Shops, Warehouses, Fleet vehicles (cars & buses), transport vehicles, computer equipment including servers, laptop and desktop computers, peripherals and software licenses.

(2) Temporary shelters for work, storage and fleet vehicles

- (3) Purchase of acreage for the expansion of “lay-down” areas (pipe-yard), heliport, jetty upgrade (bringing in new power facilities, installation of navigation beacons, dredging activities, civil works / infrastructure). Camp facility upgrades including new housing & access roads.

Other duties include:

- Read, understand and apply company purchasing procedures
- Read and understand package scope of supply to be procured
- Ensure that quality control and testing requirements of equipment and materials are listed in the contractual documentation
- Establish bidder lists required for the bidding process
- Prepare and issue Request for Quotation document
- Ensure follow-up with bidders during the bidding period
- Receive, register and distribute the quotations received as per procedures and project instructions
- Proceed with commercial evaluation of quotations received
- Interacts with other procurement disciplines, engineering and project control
- Lead bid clarification meetings and pre-award meetings; when required invite bidders to participate to these meetings, write and distribute minutes of meeting
- Prepare, in collaboration with the project procurement manager, award recommendation
- Writes, upon receipt of commitment approvals, purchase orders to suppliers
- Administer purchase orders under my responsibility
- Ensure that suppliers meet the contractual requirements
- Inform the project procurement manager of any problem with a supplier that may have an impact on delivery schedule or committed amount

WORLEY PARSONS - DELTAAFRIK ENGINEERING Ltd: Senior Buyer (Lagos & Port Harcourt, Nigeria)

Dates: 29 January 2007 to 15 December 2009. Rehired: 1 July 2010 to 13 February 2011

An Indigenous Nigerian Company sub-contracted by both Exxon-Mobil and Chevron Nigeria Ltd. to refurbish onshore and sub-sea pipelines, production facilities, compressor stations / barge repair, refurbishment, installation, start-up and commissioning.

- Receive, review and conduct due diligence of purchase requisitions from end users
- Development of Request for Quote (RFQ) packages for all Pipeline requirements. Buyer of Spares, Valves, Gaskets, Structural Steel, Flanges & Fittings, Instrumentation, Fire Suppression Systems, Electrical, Piping, Generators
- Undertake Quotation analysis and recommend most competitive for award
- Expediting of Orders to ensure prompt delivery of goods and services
- Responsible for the maintenance of purchasing status reports and the resolution of variances in the conformance of the delivered products
- Minimize outstanding Purchase Requisitions and reduce processing time

ROYAL DUTCH SHELL: Senior Buyer (Lagos, Nigeria)

Dates: 1 December 2005 to 26 January 2007

A Dutch Petrochemical Company involved in the \$ 4.6 billion deep-water sub-sea oil producing and water injection wells project.

- Receive, examine and process departmental requisitions; solicit bids from vendors; accomplish the purchase of supplies, equipment and services for offshore Sea Eagle and Bonga platforms in Nigeria
- Prepare bid specifications and other necessary documents related to the purchase of supplies, materials and equipment

- Prepare written purchase recommendations following the opening of bids; compare costs and evaluate the quality and suitability of supplies, equipment and materials; select appropriate vendors; confer with departmental representatives to determine purchasing needs, specifications and areas of standardization;
- Maintain working relationships with customers on matters relating to substitutions, equivalents, delivery schedules and vendor problems; keep informed of new products, market conditions and current prices;
- Conduct formal bid openings as assigned, analyze bids and quotes
- Maintain contact with vendors; evaluate vendor performance
- Coordinate with other agencies in joint purchase arrangements; coordinate payments with Accounts Payable staff; prepare correspondence and periodic reports; perform related duties as assigned.

REMM Oil Services Limited: Purchasing Manager (Port Harcourt, Nigeria)

Dates: 9 September 2004 – 16 November 2005

A Canadian Oil Services Company carrying out inspection and refurbishment of drill pipe for major Oil Operators in the Niger Delta.

- Daily responsibility for the effective management and running of Administration Dept. Operations
- Maintenance of Purchasing Systems, reports and monitors progress of Purchase Orders
- Maintain an integrated project management overview of the procurement requirements and commitments
- Meeting Company requirements for all local and international purchase requirements
- Responsible for Company Business related training programs and meetings
- Ensure that quality of supply for product or service from vendors is maintained
- Develop and monitor cargo consolidation points and materials storage strategies within and out of Nigeria
- Constant appraisal of procurement and logistics activities, support to the project teams for identified critical deliveries and where applicable

AMERADA-HESS: Procurement Advisor (El-Gassi, Algeria)

Dates: 22 June, 2002 – 9 February, 2003 (after completion I returned to University – See Academic Profile)

An International Petrochemical Company involved in the drilling of 36 new wells and the work-over of 25 existing wells of the El-Gassi oilfield in Hassi-Messaoud, Algeria.

- Preparation of bid lists, tender issue / evaluation, and administration.
- International and local sourcing of vendors to produce purchase orders for drilling & production activities
- Liaison with agents, local authorities, and Customs in relation to import / export of equipment
- Use of computer-based procurement tracking system (MAXIMO) for purchasing activities

TOTAL: Production Head of Materials (Assaluyeh, Iran)

Dates: January 2001 – November 2001

A French Petrochemical Company involved in the development of onshore facilities built to deliver and process gas, condensate, and sulphur to export specifications.

- Purchasing and control of consumables, tools, production & commissioning materials
- Training of local Iranian nationals on procurement tracking software including purchasing & material control methodology

C.E.P.S.A. Procurement Coordinator (Hassi-Messaoud, Algeria)

Dates: 1 April, 2000 – 15 December, 2000

A Spanish Energy Company involved in the drilling of Oil & Gas wells in the Ourhoud Oilfield in Algeria.

- Managed procurement / supply chain support for oil field development operations in Algeria
- Responsible for management and development of Algerian-based procurement team (made up of indigenous personnel); keeping informed of the goods & services being provided, ensuring delivery schedules are met and performance levels consistently maintained

SNC-LAVALIN: Material & Logistics Controller (Rhourde-Nouss, Algeria)

Dates: 24 February, 1999 – 17 March, 2000

A Canadian engineering firm occupied with the construction of a \$ 500 million Gas Treatment Plant.

- Preparation of Logistics and Procurement summary for client's monthly report
- Selected transport companies in handling special transportation requirements
- Responsible for initiating and maintaining regular contacts with customs' clearance coordinators to ensure that expediting schedules are in accordance with project requirements
- Preparation of international purchase orders and supervised Algerian buyers for local purchases overseeing commercial and technical analyses
- Control of electrical, piping, instrumentation, mechanical, spare parts, consumables & commissioning materials
- Produced material reception reports and resolution of all material non-conformances

SNC-LAVALIN: Material Controller (Tazerbo, Libya)

Dates: August 1997 – August 1998

A Canadian engineering firm occupied in the drilling of 129 deepwater and 12 exploratory wells for the \$CAN 300 million Libyan Great Man-Made River Project.

- Trained local staff for duties related to material control and conducted computer-training program on EPIX
- Control of store inventory, shop catalogue, part movements, physical counts, equivalent parts' list, discrepancy reports, receptions, returns, and reverse logistics
- Responsible for continual operation and maintenance of production & construction equipment in accordance with the schedules outlined by lead mechanics
- Initiated requisitions and prepared purchase orders for inventory replenishment with EPIX system
- Prepared cost reports for work orders pertaining to labor and materials
- Maintained control of accepted, rejected, and obsolete materials to ensure cost and reliability

SNC-LAVALIN: Planner (Montreal, Canada)

Dates: 22 July, 1996 – 30 July, 1997

A Canadian engineering firm occupied in the construction of a \$ 500 million Gas Treatment Plant.

- Input of reference numbers for all drawings, design specs, technical manuals and sketches, followed by subsequent distribution of budgets so that productivity and commissioning targets can be met
- Input of monthly-spent man-hours into PM+ to prepare forecast for the monthly manpower requirements based upon the changing scope of work
- Reconciliation of variances in PM+ with those projections defined by discipline engineers

- Weekly verification, correction, and maintenance of time charges in their respective accounts for both salaries and expenses so as to maintain a strict control over budgets
- Preparation of salary forecasts, for direct and indirect activities, based on those hours-to-complete data derived from manpower projections

DESK TOP PUBLISHER: (U.S.A)

Dates: 15 January, 1992 – 18 July, 1996

BECHTEL/SNC-LAVALIN: Information Systems Technician (Montreal, Canada)

Dates: 19 January 1989 (through employment agency) and then staff from 19 March, 1989 – 2 January, 1992

A Canadian engineering firm occupied in the construction of a \$ 1.2 Billion Alouette Aluminum Smelter in Sept-Iles, Canada.

- Responsibility in the preparation, summarization and illustration of project costs and schedules in a coherent fashion as part of the company's contractual obligation to the client.
- Experienced in producing illustrations for project master schedule, engineering and construction progress charts, hour expenditure charts by department, cost and commitment curves, activity calendars, summary schedules, interface tables, look-ahead schedules.

PARAMAX ELECTRONICS: Illustrator (Montreal, Canada)

Dates: January 1988 – January 1989

- Illustration of weapon systems, instrument panels, radar and the word processing of training modules for the Canadian Navy.

BANK OF MONTREAL: Office Services Clerk (Montreal, Canada)

Dates: 12 May, 1986 – 31 December, 1986

- Customer service representative for MasterCard, Bulk Check Filing, Stationery, & Tracing Departments.

CANADIAN ARMED FORCES: (Canada)

Dates: September 1982 – March 1987